



## Reference Form

Three references must be submitted. Complete the first section of this form, then present it to your reference. As this is confidential, the completed form should be sent directly to Camp Beech Cliff.

<b>Applicant's Name:</b>	<b>Camp Position Desired:</b>
<b>Name of Reference:</b>	<b>Job Title:</b>
<b>Company/Organization Name:</b>	<b>Phone No.</b>
<b>Mailing Address of Reference:</b>	<b>Email:</b>

Dates of Applicant's Employment: \_\_\_\_\_ Position: \_\_\_\_\_  
OR, if not employer, how long have you known this individual? \_\_\_\_\_

- In what capacity do you know this individual(*as his/her supervisor, teacher, coach, etc.*)?
- Please describe the applicant's duties and responsibilities(if relevant):
- How did you/would you evaluate the applicant's performance? Dependability?
- How well did the candidate work with his/her co-workers?
- What are the applicant's areas of strengths?
- How would you describe the applicant's ability to be responsible and work independently?
- Would you rehire this individual again?
- To the extent you know, please tell us about the applicant's interaction with children.

Please return this form to Camp Beech Cliff, PO Box 381, Mount Desert, ME 04660