



Mount Desert Island

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**Position:** Performing Arts Program Head (summer seasonal position)  
**Reports to:** Camp Director  
**Dates Needed:** June 17<sup>th</sup> – August 21

**Summary:**

The Performing Arts program head counselor will work as a member of the CBC team to ensure that camp operations are well organized, camper-centered, safe, and relate to the mission of camp. He/she will plan creative activities and lessons to help every camper enjoy, appreciate, and learn about the performing arts. Our primary focus is with improvisation, humorous skits, and song and dance. Leading an end-of-week camper and staff show is also a responsibility. Experience in drama and theatre is a must.

**Specific responsibilities include:**

- Instructing campers and staff in activities related to the performing arts program area.
- Safely managing groups, including campers and staff in activities.
- Developing performing arts program area curriculum, lesson plans and activities for campers that can be varied over the summer season.
- Assisting in establishment and implementation of policy and procedures for the performing arts program area.
- Maintaining and record-keeping for equipment/facilities related to the performing arts program area.
- Preparing for and actively participating in staff trainings, meetings and supervisory conferences.
- Providing supervision for campers and developing skills to be proactive about disciplinary issues with campers
- Promoting camper recognition by presenting campers with awards at the end of each week.
- Being a positive and healthy role model for campers and staff.
- Mentoring Junior Counselors by setting a good example, role modeling appropriate counselor behavior and providing positive and constructive feedback.
- Assisting campers with understanding of their social and natural environments.
- Encouraging respect for personal property, camp equipment and facilities, the environment and each other.

**Other responsibilities include:**

- Assist in at least one overnight session, from Friday evening to Saturday morning.
- Participating in projects around camp designed to enhance the camp environment.

- Assisting in other areas of camp operation when needed (which could include moving camp equipment and supplies, maintenance, cleaning, filling in for an absent counselor, etc.)
- Providing evaluative information to the Director and leadership team to improve camp programs and procedures.
- Assisting the Camp Director in adhering to the American Camp Association standards for accreditation and the State of Maine guidelines for licensed summer camps.

**Minimum Qualifications:**

- Experience leading or teaching activities in program area.
- At least two full seasons of camp experience (preferred).
- Desire and ability to work with children and adults in camp setting.
- Ability to work with peer group as a member of the CBC team.
- Ability to accept supervision, guidance and support.
- Ability to be a positive role model to campers and in the public.
- Current First Aid and CPR certification (will provide training).
- At least 18 years of age.

**Benefits:**

- Weekly salary - range \$350-\$450
- Professional trainings and nationally recognized certifications
- Be a member of a dynamic team with opportunities for personal growth and professional development.