



**An Equal Opportunity
Employer**

Application for Employment

PO Box 381, Mount Desert, ME 04660
Phone: (207) 244-0365
Fax: (207) 244-3355
www.campbeechcliff.org

NOTE: New applicants - Carefully complete entire application.
Returning staff - Carefully complete pages 1, 4 & 5 only AND update other information on pages 2 & 3 as applicable.

CONTACT INFORMATION

Name _____ Date of Application ____ / ____ / ____

Any other names under which you worked or obtained your education. _____

Have you worked for Camp Beech Cliff in the past? YES NO If yes, give history on page 2.

Year-round Address _____

Dates at year-round address From: _____ To: _____

Year-round Phone _____ Cell Phone _____

Email Address _____

Social Security Number _____

Drivers License # and State _____

Summer Address _____

Summer Telephone Number _____

Are you 18 years of age or older? YES NO

If you are under 18 year old, can you furnish a work permit? YES NO

Do you have a legal right to remain and work in the United States? YES NO

Have you ever been convicted of any crime, including child abuse or sex abuse crimes? YES NO

If yes, explain. And list the court and docket number _____

EDUCATION

Are you attending school currently? YES NO

High School/College/Higher Education Location Course of Study Dates/Degrees

EMPLOYMENT (Please number and list most recent first)

Agency Supervisor Position Address Phone # Dates

CAMP/RECREATION EXPERIENCE (As staff, volunteer or participant)

Camp Position Supervisor Address Phone # Dates

REFERENCES

New applicants: List 3 references on the below lines. References will be verified.

Name E-mail Address Phone # Relationship

1. _____

2. _____

3. _____

PROGRAM SKILLS

Please rank your skill/instructional ability for the following activities.

“1” Those activities in which you can organize and instruct independently.

“2” Those activities in which you can assist or co-instruct.

“3” Those activities in which you have experience or an interest in.

Leave blank those activities in which you have no interest or experience.

ARTS AND CRAFTS

- Batik/Tie Dyeing
- Beading
- Candle Making
- Clay/Ceramics
- Leather Craft
- Nature Crafts
- Painting
- Juggling
- Woodworking/Carving
- Graphic Design
- Photography
- Other _____

AQUATICS

- Canoeing
- Kayaking
- Life Guarding
- River Rafting
- Sailing
- Swimming Lessons

CHALLENGE COURSE

- High Ropes
- Low Ropes
- Initiatives
- Cooperative Games
- Rock Climbing
- Belaying
- Rappelling

ENVIRONMENTAL EDUCATION

- Astronomy
- Birds
- Conservation
- Forest Ecology
- Flowers/Trees
- Insects
- Marine Biology
- Geology
- Weather
- Wildlife
- Other _____

OUTDOOR LIVING SKILLS

- Backpacking
- Fire Building
- Hiking
- Knot tying
- Low Impact Camping
- Orienteering
- Outdoor Cooking
- Shelters
- Survival
- Trip Leading
- Fishing
- Raft Building
- Other _____

SPORTS/GAMES

- Archery
- Tennis
- Baseball/Softball
- Basketball
- Frisbee Golf
- New Games
- Parachute Activities
- Soccer
- Volleyball
- Ultimate Frisbee
- Other _____

PERFORMING ARTS

- Creative Dancing
- Creative Drama
- Native American History
- Instrument(s) _____
- Play Directing
- Song Leading
- Skits
- Story Telling
- Other _____

SUPPLEMENTAL QUESTIONS

Please answer, on a separate sheet of paper, the following:

ALL NEW APPLICANTS

1. What contribution can you make as a staff member at Camp Beech Cliff? Include why you want to work in a youth-serving setting.
2. Write a brief biographical sketch.
3. What should a child receive from your experience at Camp Beech Cliff?
4. What are your memorable moments working with children (include good and bad)?

CERTIFICATIONS

Please describe any certifications or training that may be useful for a camp volunteer.

Name of Certification	Issuing Organization	Expiration Date
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First Aid _____

CPR _____

Water Safety Instructor _____

Life Guard Training _____

First Aid Instructor _____

Camp Health Officer _____

Other _____

Special skills or qualifications that relate to work desired _____

PREFERENCES

Type of work/position/ desired (please rank according to preference)

1. _____

2. _____

3. _____

In working with children, please check your age preference. (Check top two)

_____ Ages 7 - 9 _____ Ages 12 - 13

_____ Ages 9 - 11 _____ Ages 14 - 16

For ordering staff T-shirts, please indicate size desired:

S M L XL XXL

Please read and sign:

Camp Beech Cliff expects every Staff Member to act in a professional manner both on- and off-duty. If you have doubts about your ability to deal honestly and successfully with Camp Beech Cliff expectations, please do not commit yourself to working at Camp Beech Cliff. **All Staff Members are expected not to use illegal drugs or use alcohol in an illegal or irresponsible manner** (the legal drinking age in Maine is 21) and to avoid the possession or consumption of alcoholic beverages on Camp Beech Cliff Property except at the rare Camp Beech Cliff activity where this might be officially sanctioned. Staff Members are expected not to use tobacco products of any kind on Camp Beech Cliff property.

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYERS AND ANY OTHER INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO CAMP BEECH CLIFF.

I UNDERSTAND THAT EMPLOYMENT IS CONTINGENT UPON THE SATISFACTORY COMPLETION OF A BACKGROUND CHECK, REFERENCE CHECK, AND CERTIFICATION VERIFICATION. I ALSO UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED BY EITHER EMPLOYER OR EMPLOYEE AT ANY TIME WITHOUT ANY PRIOR NOTICE AND I UNDERSTAND THAT THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT.

I agree to Camp Beech Cliff's terms and conditions.

Note: for an electronic signature, check off agreement-box, then type in name and date.

SIGNATURE _____ **DATE** _____

SIGNATURE Parent/Guardian _____ **Date** _____
(If applicant is under 18 years of age)

CAMP BEECH CLIFF MISSION: Camp Beech Cliff provides outdoor education experiences that foster fun, teamwork, self-esteem, leadership, positive decision-making and relationship development through physical and social growth. Our primary focus is to be a resource for children.